

Spelthorne Borough Council Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	Cllr.harvey@spelthorne.gov.uk
Cllr A.C. Harman	Deputy Leader and Finance	Cllr.harman@spelthorne.gov.uk
Cllr. M.M. Attewell	Community Wellbeing	Cllr.attewell@spelthorne.gov.uk
Cllr R.O. Barratt	Environment and Compliance	Cllr.barratt@spelthorne.gov.uk
Cllr A. Brar	Housing	Cllr.brar@spelthorne.gov.uk
Cllr H. Harvey	Investment Portfolio and Management, and Regeneration	Cllr.hharvey@spelthorne.gov.uk
Cllr J. McIlroy	Planning Department Management	Cllr.mcilroy@spelthorne.gov.uk
Cllr O. Rybinski	Economic Development, Customer Service, Estates and Transport	Cllr.rybinski@spelthorne.gov.uk
Cllr J. Sexton	Corporate Management	Cllr.sexton@spelthorne.gov.uk
Cllr I. Beardsmore	Local Plan / Strategic Planning (excluding Heathrow expansion) <i>Note: to only contribute to Cabinet debate and vote on portfolio specific matters. Portfolio will expire upon approval of Local Plan.</i>	Cllr.beardsmore@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail g.scott@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 1 March 2020 to 30 June 2020

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 26 02 2020 Council 27 02 2020	Detailed Revenue Budget 2020/21 - Key Decision To consider the detailed Revenue Budget for 2020/21 and make recommendations to Council.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Deputy Leader and Portfolio Holder for Finance
Cabinet 26 02 2020	Fees and Charges 2020/21 - Key Decision To consider the Fees and Charges for 2020/21.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 26 02 2020 Council 27 02 2020	Capital Strategy 2020-2025 To consider a review of the Capital Strategy and make a recommendation to Council.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Terry Collier, Deputy Chief Executive, Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 26 02 2020 Council 27 02 2020	Pay Award 2020/21 To approve a Pay Award for staff for 2020/21	Non-Key Decision	Public	Debbie O'Sullivan, HR Manager Portfolio Holder for Economic Development, Customer Service, Estates & Transport
Cabinet 26 02 2020 Council 27 02 2020	Capital Programme 2020/21 to 2023/24 To consider and approve and Capital Programme for 2020/21 to 2023/24	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 26 02 2020 Council 27 02 2020	Members' Allowances Scheme 2020-2021 - Key Decision	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 26 02 2020 Council 27 02 2020	Annual Revenue Grants 2020/21 - Key Decision To consider grants to charity and not-for-profit organisations.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Tracy Reynolds, Community Development Manager Deputy Leader and Portfolio Holder for Finance
Cabinet 26 02 2020	Food Safety and Health and Safety 2020/2021 Service Plans To consider the annual service plans for food safety and health and safety enforcement services	Non-Key Decision	Public	Fidelma Bahoshy, Senior Environmental Health Officer Portfolio Holder for Environment and Compliance
Cabinet 26 02 2020	Revenue Monitoring Report To note the Revenue spend to January 2020	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 26 02 2020	Capital Monitoring Report To note the Capital spend to January 2020.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 26 02 2020	Exempt report - Procurement of a housing management and resident support service for the White House - Key Decision	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 26 02 2020 Council 27 02 2020	Exempt report - Business Waste Collection Service To consider a proposal to offer a commercial waste service.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Graham Boswell, Business Development Officer Portfolio Holder for Environment and Compliance
Property and Investment Committee 02 03 2020	Exempt report - Property Letting 'B' To consider the proposed letting 'B' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Property and Investment Committee 02 03 2020	Exempt report - Property Letting 'C' To consider the proposed letting 'C' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Property and Investment Committee 02 03 2020	Exempt report - Acquisition Z - key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 02 03 2020	Exempt report - Acquisition AA - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 16 03 2020	Exempt report - Property Letting 'D' To consider the proposed letting 'D' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council

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Property and Investment Committee 16 03 2020	Exempt report - Property Letting 'E' To consider the proposed letting 'E' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Property and Investment Committee 16 03 2020	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 16 03 2020	Exempt report - Acquisition AC - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 25 03 2020	Asset Management Plan To consider a draft Asset Management Plan	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 25 03 2020	Corporate Plan Review To review the Corporate Plan and recommend it to Council for adoption.	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 25 03 2020	Sandbag Policy To consider and agree to a Sandbag Policy	Non-Key Decision	Public	Nick Moon, Risk and Resilience Manager Portfolio Holder for Corporate Management

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 25 03 2020 Council 30 04 2020	Health and Wellbeing Strategy This is a new Health and Wellbeing Strategy for 2020-2023	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community Wellbeing
Cabinet 25 03 2020	Riverside Arts Centre - lease To consider the renewal of the lease a the Riverside Arts Centre.	Non-Key Decision	Public	Jeremy Gidman, Asset Management Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 25 03 2020	Homelessness Strategy To consider a report on a review of the Strategy.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing
Cabinet 25 03 2020	Corporate Health and Safety Policy To adopt a Corporate Health and Safety Policy	Non-Key Decision	Public	Stuart Mann, Health & Safety Officer Portfolio Holder for Corporate Management
Cabinet 25 03 2020	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Property and Investment Committee 30 03 2020	Exempt report - Property Letting 'F' To consider the proposed letting 'F' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Portfolio Holder for Investment Portfolio and Management and Regeneration

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 20 05 2020	Exempt report - Acquisition AD - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 20 05 2020	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Karen Limmer, Interim Group Head of Corporate Governance Portfolio Holder for Environment and Compliance